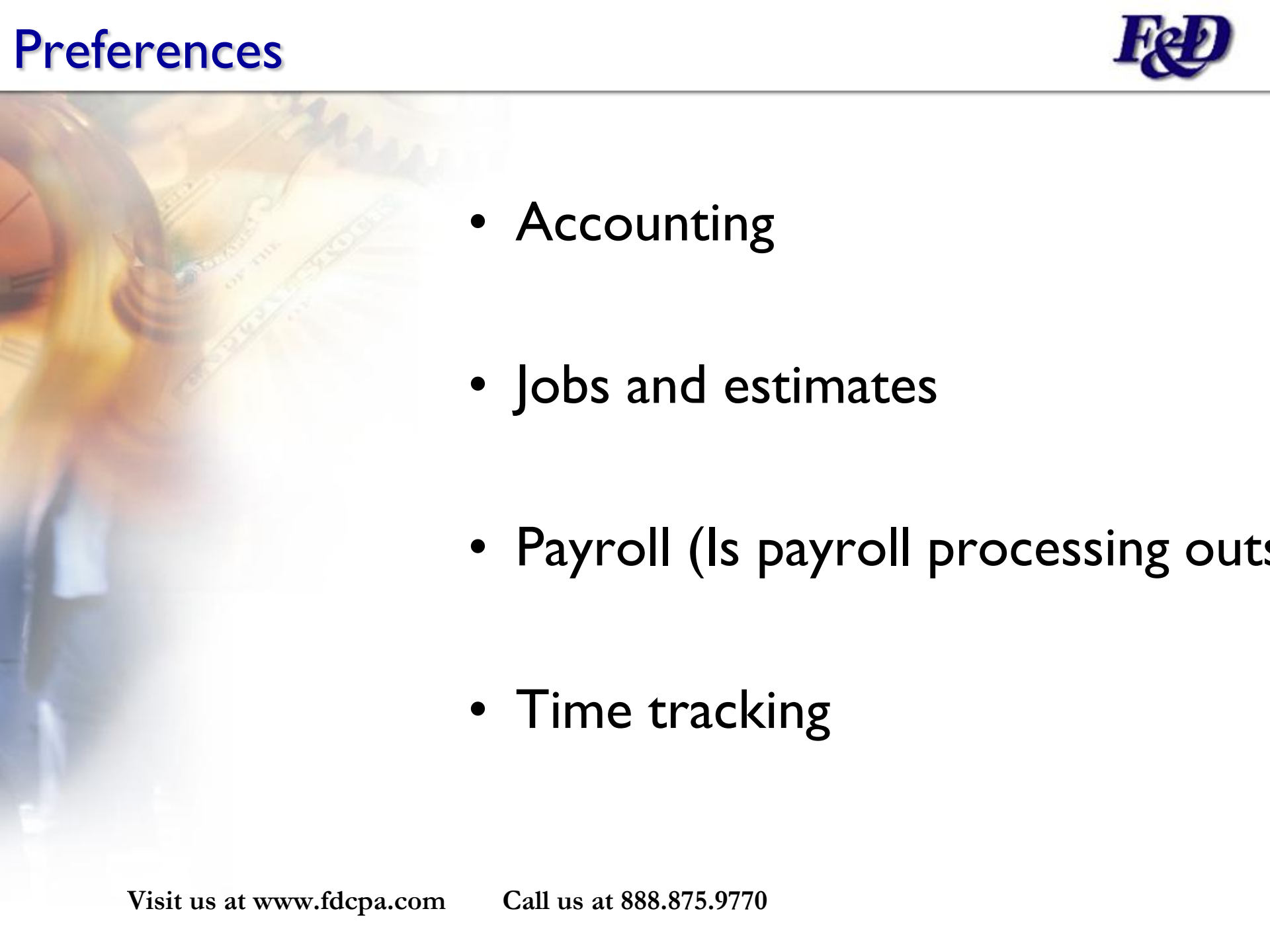


- Learn how to set up *Quickbooks Pro* to manage the manufacturing process
- Accounting for the manufacturing process
- Designing and using reports to understand what drives your company's profits!
- Learn what's new in *Quickbooks Pro 2001*

- Chart of accounts
- Preferences
- Items
- Classes

- **The chart of accounts must correctly delineate:**
 - **Working capital**
 - **Revenues**
 - **Direct and indirect Manufacturing costs**
 - **Gross profit**
 - **Operating profit**

- 
- Accounting
 - Jobs and estimates
 - Payroll (Is payroll processing out)
 - Time tracking

- Use classes to separate:
 - Departments
 - Lines of business/market segments
 - Profit centers

- Don't use classes for:
 - Customers, vendors or employees

- Customer / Saves Order Processing
- Estimates and job budgets
- Billing and invoicing
- Additional considerations

- Order of set-up
 - Customer level
 - Project/job level
 - Change order level

- *Quickbooks Pro* vs. Excel or another estimating program
- Capture relevant summary information in *Quickbooks Pro* (job budget)
- Keep job status information up to date.
- Estimating with *Quickbooks Pro*

- Standardize billing using custom invoice feature
- Create progress bills from estimates and costs incurred (if progress billing)
- Billing for work (fixed price and T&M)

